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PMRF INSTALLATION OPERATIONS & SERVICES UPDATE

As the situation evolves regarding the spread of COVID-19, PMRF continues to work daily to assess and implement measures to protect our service members, civilians, and their families. We are at Health Protection Condition Charlie. Below we offer relevant tips as well as the current status of MWR, accommodations, food service, retail, and other operations.

RECENT CHANGES

**Please note changes below reflecting change in ROM requirement from 14 to 10 days and group gathering limits increasing from 5 to 10 people, effective immediately.

PMRF SECURITY:

- PMRF Security Forces has resumed enforcement of driver's license, and vehicle registration and insurance. The extension for expired Motor vehicle safety inspection certificates/stickers ended on Dec. 31 2020. *** **SPECIAL NOTICE**: It is highly encouraged that vehicles with expired safety inspection certificate/sticker or safety inspection certificate/sticker make an appointment to have a safety inspection performed sooner than later to avoid any last minute rush at the end of the month. Please ensure that your license and registration are current, and that you have the required documentation with you when driving onboard the installation.

For the full report on our installation status and services, please continue reading.

HPCON CHARLIE: Although the State and County are revising rules and restrictions, PMRF remains in Health Protection Condition (HPCON) Charlie. All who have travel authority, including leave, and traveling away from their home area, must comply with any Department of Defense, federal, state, or local restrictions in place due to COVID-19. Travel restrictions and limitations remain in place for PMRF base access. PMRF requires 10 days quarantine or ROM following travel to access the installation. Please take this into consideration if planning travel. Other measures include strict hygiene (no handshaking, wipe common-use items), face coverings required on DoD property (please see below for face covering policy), maximized use of telework for eligible personnel, limit or cancel in-person meetings and leverage virtual meetings.

- Service members are prohibited from engaging in recreational or social gatherings, whether indoor or outdoor, that include more than **ten (10)** people, or of any size where anyone has influenza like illness symptomatic or COVID-19 positive on or off base.

PMRF SECURITY:

- The PMRF Operations Gate (formerly known as North Gate) is open for out-bound traffic only, 2:30-4:30 p.m on normal business days. The Main Gate is open for both inbound and outbound traffic, 24/7.
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- As a reminder to all personnel, the installation's policy for escorting guests onboard was modified due to COVID-19. The number of personnel that can be escorted by an authorized escort was reduced as part of PMRF's ongoing efforts to minimize opportunities for the transmission of the virus. A Common Access Card (CAC) holder is only authorized to escort a maximum of **three** personnel onboard. Escorts must ensure they are with their guests at all times and are responsible for the conduct of their guests while onboard the installation.

NEX:

- NEX Hours of Operation are:
 - 8 a.m. – 6 p.m., Monday through Friday.
 - Weekend hours will remain the same, 10 a.m. – 5 p.m.
- NEX Shop requires all patrons to wear masks. NEX employees will monitor entering patrons at the front door.
- Barbershop hours are:
 - Sun-Mon Closed
 - Tuesday 10:30 am - 5:00 pm
 - Wednesday 10:30 am- 5:00 pm
 - Thursday 10:30 am - 5:00 pm
 - Fri-Sat Closed
- All Barbershop patrons are required to wear masks. Due to distancing requirements, there will a maximum occupancy of 5 guests in the barber shop. One in the barber chair, one waiting and three waiting in a separate room.
- Barbers will have required personal protective equipment including masks, gloves and single-use aprons. Barber will sanitize all contact surfaces after each cut. The Barbershop will receive a shield for the cash register area.
- Barber is required to ask all guests :
 - Are you currently sick?
 - Have you travelled internationally or domestically in the last **10**days?
 - Have you been in close contact with anyone with Covid-19?

- A “yes” answer to any question will result in refusal of service.
- The Barber Shop will be taking appointments. All walk ins will be on a sign-up sheet.
- To schedule an appointment, please call (808) 335-4450.
- For those eligible to use the NEX gas station, hand sanitizers are now in place and we encourage you to use them before and after pumping gas.
- Contractors with DBIDS will not have access to the NEX until further notice. CAC holders, retirees and disabled veterans will still have access.

SUPPLY:

- The Supply Office, Building 269 is closed for walk-in traffic and visitors in support of social distancing efforts due to COVID-19 and the Department telework schedule. There is a sign posted on the doors with all the POCs to contact for appointments as needed. We will work with customers to ensure the mission and support is still accomplished.
- Please see the latest PMRF Plan of the Week for more information on Supply services.

MEDICAL:

- Stay home if you are feeling ill.
- Although not all inclusive, be aware of symptoms such as: Fever (measured or subjective), chills, rigors, muscle/body aches, headache, sore throat, abnormal sense of smell/taste, cough shortness of breath, or difficulty breathing.
- Contact supervisors to ensure compliance with BUMED Return To Work procedures, especially with influenza-like illness. Even if medical evaluation is not indicated (symptoms improving), supervisors need to be consulted before returning to work.

PMRF ADMIN:

- Per NAVADMIN 097/20, all Navy Real-Time Automated Personnel Identification System (RAPIDS) sites or I.D. Card issuing facilities will only accept customers who have made CAC online appointments. Priority support will be provided to those with time sensitive situations (e.g. active-duty Service Members whose CAC has been lost/stolen or is expiring within the next 60 days, ID card issuance for newly retired members, dependents with cards expiring within the next 30 days and CAC PIN resets). If our customers here on PMRF or on Kauai are unable to schedule an appointment using the RAPIDS Appointment Scheduler (<https://idco.dmdc.osd.mil/idco/#/>) they are most welcome to call (808) 335-4493. Callers will be asked screening questions before they come to obtain their I.D. cards.
- Our Admin Office will continue to provide initial issuance or re-issuance of a CAC that will be expiring within 30 days provided an appointment is made either by calling our office or using the online scheduler. Per NAVADMIN 114/20, in order to maximize force health protection and ensure continuity of operations, all Navy Real-time Automated Personnel Identification System (RAPIDS) sites will continue to provide initial issuance or re-issuance of a CAC that will be expiring within 30 days with an appointment scheduled online. CACs will not be reissued due to printed information changes (e.g. promotion, name change, or for any appearance changes due to relaxed grooming standards). Department of Defense (DoD) civilian employees will retain their CACs when transferring from one Service to another. CAC PIN resets will continue to be provided as a walk-in service.

FIRE DEPARTMENT:

- CPR/First Aid and AED Classes will resume. First and Second Wednesdays of each month. Class limited to eight people. Contact PMRF Fire Department for more details and reservations.
- The PMRF Fire Department has resumed monthly building inspections. Inspectors will call building custodians to set up these inspections and will take all necessary precautions (6' of separation and mask) while inspecting the building.

FACE COVERING POLICY:

In compliance with CNO directive:

- Effective immediately, to the extent practical, all individuals on DOD property, installations and facilities are required to wear cloth face coverings when they cannot maintain six feet of social distance. This includes all:
 - Military personnel
 - Navy civilian employees
 - Family members
 - Navy contractors
 - All other individuals on DOD property, installations and facilities.
- Exceptions to this requirement may be approved by local commanders. All personnel shall be prepared to lower face coverings as directed by security forces to verify identification.
- Face coverings may include, but are not limited to, store bought or homemade masks. Materials that are light weave, pleated and in layers have proven most effective.
- Face coverings should cover both nose and mouth.
- Uniformity of face covering is not required. Military appearance will be relaxed in the interest of health protection.
- Face coverings will not display explicit or offensive material or messages of any kind.
- Face coverings may be relaxed while dining. Please follow instructions at dining facility.
- The use of face coverings is not required when working in an office individually. **Masks must be donned when additional personnel enter an individual's office.**
- Face coverings with valves facilitate exhalation through the mask and decreases efficacy. Masks with valves are prohibited.
- Neck fleece (Gaiters) and bandanas are less effective in reducing respiration and voice associated particles and shall not be worn.
- Face coverings are not required when exercising independently and able to maintain social distancing (greater than 6 feet separation from others).
- Face coverings must cover the nose, mouth, and must extend over the chin. Avoid touching your mask and maintain mask covering your face when speaking. Do not lower your mask when speaking, this defeats the protective purpose of mask wear. When removing your mask, avoid touching the mask -- handle via ties/loops.

There are many ways to make a "mask" and comply with this directive, and while there is some room for individuality and creativity until the Navy gets enough masks produced for all hands, offensive or inappropriate creations are not tolerated. Instructions on how to make your own face covering are available on the CDC website:

[HTTPS://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html](https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html)

MWR:

- MWR Guest Pass Holders:
 - Base guest pass holders are restricted from accessing PMRF until further notice.

- Shenanigans:
 - Hours of Operation
 - Tuesday through Friday, Lunch: 11 a.m. – 1 p.m., Dinner: 5 p.m. – 9 p.m.
 - Saturday, Dinner: 5 p.m. – 9 p.m.
 - NOW OPEN FOR NFL GAMES – Call 335-4708 for more information.
 - As a reminder, Shenanigans is open but is still enforcing COVID-19 health measures. Please keep in mind when dining in:
 - Dine in is available to Active Duty, Reservist, Retirees, DoD Civilians, Contractors and 100% Service Connected Disabled. Take-out is open to all eligible patrons. Patrons are not authorized to invite guests from outside of their household to dine in Shenanigans.
 - Members of the same household may sit together with no limit on party. Patrons whom are not from the same household may only dine in groups of five.
 - Outdoor and indoor dining is available.
 - Masks are still required for all patrons age five and older when you are not actively dining.
- Navy Getaways:
 - Hours of Operation
 - Mon through Fri: 8:30 a.m.–5 p.m., Saturday, Sunday: 10 a.m.–3 p.m.
 - Amid the rapidly evolving novel coronavirus/ COVID-19 situation, we at Navy Getaways wanted to update you on our new reservation policies. This difficult decision was made in accordance with CDC and Navy guidelines and measures established by state and local authorities. While our resort adjusts to the changing demands, our response to your inquiries and reservation requests may be delayed. You may call us directly at 808-335-4752, please leave a voicemail if we are not immediately available and we will promptly return your call.
 - Official Travel, Local and Interisland Reservations – Please contact us for information about official travel reservations.
 - Mainland or International Reservations – Not available for booking at this time. Please monitor our website for updates as to when we will reopen to out of state travelers.
 - All reservations are subject to change or cancelation in response to the novel coronavirus/ COVID-19 situation, your patience and understanding is appreciated.
- Fitness:
 - Hours of Operation - Active Duty & PMRF First Responders
 - Mon - Fri: 5:30 a.m. to 8 p.m.
 - Sat - Sun: 9:30 a.m. to 5 p.m.
 - DoD Civilians and Active Duty Dependents
 - Mon - Fri: 9 a.m. to 1 p.m. and 5 to 8 p.m.
 - Sat - Sun: 9:30 a.m. to 5 p.m.
 - Retirees & 100% Service Connected Disabled
 - Mon - Fri: 9 a.m. to 1 p.m.
 - Sat - Sun: 9:30 a.m. to 5 p.m.
 - Center will close at the following times for deep cleaning:
 - Mon - Fri: 8 to 9 a.m. and 1 to 2 p.m.
 - Sat/Sun: 1 to 2 p.m.
 - Limited access/availability:
 - No Guests are authorized at this time.
 - No towel service, sports equip or accessory check out

- No shower access (toilets only)
 - Bring your own towel and be dressed for workout
 - Masks required for all patrons when not exercising
 - Racquetball court closed
 - Limited Free Weights, reduced number of cardio pieces open to allow social distance.
 - No Group Exercise, Personal Training
 - No command PT/FEP sessions
- Aquatics:
 - Mana Splash Pool
 - Hours of Operation Mon - Fri: 11 a.m. to 1:30 p.m. and 3:30 to 5:30 p.m.
 - Access is limited to Active Duty, DoD Civilians, Retirees, Contractors, Dependents and 100% Service Connected Disabled for lap swim only.
 - Patrons are not authorized to invite guests from outside of their household.
 - Limit of 30 minutes swim time if swimmers are waiting.
 - Swimmers must bring their own towels.
 - Wading pool is open during lap swim hours. Open to a maximum of two (2) families at a time, limit 45 minutes if others are waiting.
 - Splash Pad
 - Hours of Operation Mon – Fri: 8 a.m. to 5:30 p.m.
 - Access is open to all eligible patrons.
 - Limit of two families at a time, usage not to exceed 30 minutes when families are waiting.
 - Swimmers must bring their own towels.
- Mana Motors Auto Skills Center:
 - Hours of Operation - Tue through Fri: Noon – 8 p.m., Saturday: 9 a.m. – 5 p.m.
 - Access is open to all eligible patrons.
 - Vehicle Safety Inspections and re-checks by appointment only – please call the shop, 808-335-4439, for scheduling.
 - If able, we recommend customers bring their own tools.
 - Masks are required at all times unless you are able to maintain 100% social distancing, such as when working on your vehicle in a private stall.
 - While we do accept cash, credit card transactions are preferred.
- Community Recreation Center/Tickets & Travel:
 - Hours of Operation - Mon through Fri: 8:30 a.m. – 5 p.m., Sat, Sun: 10 a.m. – 3 p.m.
 - Limit of five customers in the office at one time.
 - Masks required for all patrons age five and older.
 - While we do accept cash, credit card transactions are preferred.
- Outdoor Movie Theater:
 - Hours of Operation - Fri, Sat and Sun, Movie starts at 7:45 p.m.
 - Access is open to all eligible patrons.
 - Only one movie will be shown.
 - Masks required for all patrons age five and older.
 - While we do accept cash, credit card transactions are preferred.

- Please observe a minimum of six feet of space between family units during movie viewing and at concessions.
- Movie viewing from your automobile or the lawn is encouraged to promote social distancing.
- Child Development Centers and Child and Youth Services:
 - Currently CYP (including School Age Care and CDC) is in operating level CYP-1.
 - Existing customers that were dis-enrolled due to COVID 19 social distancing measures are starting to come back in small groups to ensure operations are safe in accordance with local, state and Navy guidelines.
 - Parents should expect to receive an individual email/ phone call to inform them when their child is starting.
 - In an effort to limit caregiver and family exposure and to align with CNIC guidance, the following services are still suspended until further notice: New enrollees, hourly care, teen activities, Youth Sports and parent involvement activities.
 - For more information, please contact CDC 808-335-4453.
- Housing:
 - The Housing Service Center will conduct business by telephone, email and appointment only.
 - Ohana Military Communities (HUNT PPV Family Housing) residents please visit the OMC Facebook page for regular updates (corrected link) <https://www.facebook.com/OhanaNavyMilitaryCommunities>

*Other curtailments may be necessary based on local circumstances. We will continue to communicate additional changes as they arise.