



DEPARTMENT OF THE AIR FORCE  
HEADQUARTERS UNITED STATES AIR FORCE  
WASHINGTON, DC

31 Mar 20

MEMORANDUM FOR ALL MAJCOM-FOA-DRU/CC  
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FROM: AF/A1

SUBJECT: Delegation of Approval for Basic Allowance for Subsistence and Meals at No Cost  
Due to Unique and Unusual Circumstances Related to Coronavirus Disease 2019

- References:
- (a) Acting Assistant Secretary of Defense (Manpower and Reserve Affairs) memorandum, Subject: Approval for Basic Allowance for Subsistence and Meals At No Cost Due to Unique and Unusual Circumstances Related To Coronavirus Disease 2019, dated 27 March 2020
  - (b) Headquarters Air Force Mission Directive 1-24, *Assistant Secretary of the Air Force (Manpower and Reserve Affairs)*, 28 January 2019 and its Addendum A, dated 27 June 2018
  - (c) Department of Defense Directive 1418.05, "*Basic Allowance for Subsistence (BAS) Policy*" of April 23, 2007
  - (d) Department of Defense Financial Management Regulation, Volume 7A, Chapter 25

This memorandum is issued pursuant to References (a) and (b) relating to subsistence pay.

Based on my authority to act on behalf of the Secretary of the Air Force for matters involving subsistence pay and with reference to Department of Defense Directive 1418.05, "*Basic Allowance for Subsistence (BAS) Policy*" of April 23, 2007, I hereby delegate to Air Force installation commanders the authority to authorize Airmen under the described conditions to receive Government-provided meals without charge and also receive BAS at the applicable standard monthly rate without automatic deduction. This authority may not be re-delegated. Eligibility is limited to any uniformed Airman who is not entitled to the meals portion of a per diem and who, in response to the spread of COVID-19, is restricted in his or her movements—for self-monitoring, to protect the health of our personnel and their families, or to assure essential mission function capability—and, as a result of such restriction of movements, is housed in Government quarters (unaccompanied or leased, and including missile alert facilities) and subsisted through Government-provided meals (from a Government/appropriated fund dining facility or a Government-contracted vendor).

The authority to take this action extends to ensuring the uniform application for members under similar conditions, whether from a single Service or more than one Service as described in

Reference (d). This does not include authority to initiate BAS for members not already receiving BAS.

My point of contact for this action is Colonel Brian A. Anderson, AF/A1PA,  
brian.a.anderson4.mil@mail.mil, 240-612-4022; DSN: 612-4022.



BRIAN T. KELLY

Lt Gen, USAF

DCS, Manpower, Personnel, and Services

Attachment:  
Reference (a)

cc: AFPC/CC