



DEPARTMENT OF THE NAVY  
JOINT BASE PEARL HARBOR-HICKAM  
850 TICONDEROGA ST STE 100  
PEARL HARBOR HI 96860-5102

27 Mar 20

MEMORANDUM FOR DISTRIBUTION

From: Commander, Joint Base Pearl Harbor-Hickam

Subj: EMERGENCY OPERATIONS CENTER DIRECTIVE 20-007: TENANT COMMAND RESPONSIBILITIES TO PERFORM COVID-19 SAFETY INSPECTIONS

Ref: (a) JBPHH EOC Directives

1. To ensure the Joint Base Pearl Harbor-Hickam (JBPHH) Emergency Operations Center (EOC) directives in response to Novel Coronavirus (COVID-19) are being safely enforced and understood, all tenant commands on JBPHH are requested to assign safety representatives to conduct regular inspections of their properties and adjacent areas in order to support Restriction of Movement requirements, social distancing, etc. This should not take priority to mission essential requirements, safety of life, and critical safety requirements, but should be the highest priority possible.
2. Tenant commands safety representatives should be familiar with reference (a), with JBPHH EOC Directives, which are continually updated. Notifications of newly published directives are pushed through the At Hoc Program.
3. Enforcement of this directive should be executed with a conscious effort to ensure tasks are completed with precision. Your operational readiness will be directly enhanced as a result of this program. Our movement to support your operations are essential, and full compliance with these directives will allow us to restore operations while also preventing further spread of COVID-19.
4. Commanders are highly encouraged to have their safety departments provide daily reports on these inspections as a tool to identify where change is required. For instructions on how to register for At Hoc notifications, contact Petty Officer Aganon who can be reached at 808-448-2755. For all other questions or concerns regarding this matter, my point of contact are the JBPHH EOC Safety Team, available by email at: [marlo.valdez@navy.mil](mailto:marlo.valdez@navy.mil) or [kevin.wesolowski@navy.mil](mailto:kevin.wesolowski@navy.mil).

A handwritten signature in black ink, appearing to be "T. L. Harris", is positioned above the typed name.

T. L. HARRIS  
By direction

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